

SERVICE ACADEMY NOMINATION CHECKLIST

ALL ITEMS DUE BY NOVEMBER 20, 2015

- Application (with a photo)
 - May be found online at **cooper.house.gov**
- Essay
- List of Activities
- High School Recommendation Form
- Letters of Recommendation (**3 required**)
- ACT/SAT Scores
- School Transcripts

Please email or fax these materials to our office for the quickest response.

Email: **kathy.buggs@mail.house.gov**

Fax: **615.736.7479**

If you do not have access to a computer, mail to:

Congressman Jim Cooper

Attn: Kathy Buggs

605 Church Street

Direct all questions to Ms. Kathy Buggs at **615.736.5295**